



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

August 9, 2023

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of July 12, 2023

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending July 31, 2023

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Acceptance of the McCrobie sanitary sewer extension contingent upon receipt of close out documents.
2. Acceptance of the Anthony Farms 3 Rev 2 sanitary sewer extension contingent upon receipt of close out documents.
3. Acceptance of the Wallach sanitary sewer extension contingent upon receipt of close out documents.

This item was removed from the agenda.

~~4. Approval to enter into Cost Sharing Agreement with PADOT for Bebout Road / East McMurray Road Sanitary Sewer Relocation~~

ADJOURNMENT:



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

REGULAR MEETING

August 9, 2023

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells, and John A. Banaszak.
Absent for meeting: Eric S. Grimm

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, CharLee Rosini, Solicitor, Chad Hanley P.E., HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the July 12, 2023 Board Meeting.

Moved by: Mr. Wells, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells, and John A. Banaszak

VISITORS:

SOLICITOR'S REPORT: Copy on File.

Ms. Rosini reported she assisted Management with the revised cost sharing agreement with Waterdam Galley Multifamily development.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the status of the PADOT Project – E McMurray and Bebout Road Intersection Improvements. Management is waiting to receive the cost sharing agreement from PADOT. The Authority's share is 25% and estimated to be \$10,000. Item number four on the agenda was removed.

Mr. Hanley reported on the status of the Deerfield Manor/ Links View Drive project. The project was completed. Mr. Hanley recommended Ligonier Construction final pay application for payment as presented on the capital requisition contingent on receiving final closeout documentation.

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported the Wallach sewer extension is completed. Mr. Jenkins recommended acceptance of the sewers.

Motion: To accept the Wallach sanitary sewer extension sewers for ownership, contingent upon receipt of all close out documents.

Moved by: Mr. Banaszak, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells, and John A. Banaszak

Mr. Jenkins reported the status of the Brush Run WPCP Non-Potable Water System. The design is at the 95% completed stage. GHD presented an updated construction cost estimated at \$575,000. This was capital budgeted item. The project is expected to be bid in September with an estimated three months construction period. The timing of the construction period is contingent upon equipment procurement.

OPERATIONS MANAGER'S REPORT: Copy on File

Mr. Chucuddy reported the McCrobie sewer extension is completed and was certified that it is within the easement. Mr. Chucuddy recommended acceptance of the sewers.

Motion: To accept the McCrobie sanitary sewer extension sewers for ownership, contingent upon receipt of all close out documents.

Moved by: Mr. Wells, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells, and John A. Banaszak

Mr. Chucuddy reported the Anthony Farms 3 Rev 2 sewer extension is completed and we are awaiting certification that it is within the easement. Mr. Chucuddy recommended acceptance of the sewers.

Motion: To accept the Anthony Farms 3 Rev 2 sanitary sewer extension sewers for ownership, contingent upon receipt of all close out documents.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells, and John A. Banaszak

FINANCIAL CONTROLLER’S REPORT: Copy on File

FINANCIAL STATEMENT REVIEW: Month ending July 2023.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$1,304,469.22 from the following funds, and payment to Ligonier Construction not to be released until final documents received:

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells, and John A. Banaszak

Fund	Disbursement	Total
Operating	Checks: 7254 through 7283 Void Ck and ACH	\$119,055.20
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
Transfers from Operating	DSF & CD	\$488,847.50
Developer Fund	Checks & Operating Fund Reimbursement	\$22,354.80
CFS Capital Improvement Fund	Requisition 2023-6	\$16,985.55
Transfers from CFS	CD & Investment	\$500,000.00
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment, DC WWTP 2016, DC Interceptor 2019	\$77,226.17
	Total	\$1,304,469.22

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 7:15 p.m.

Moved by Mr. Wells, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Robert L. Burns, Rebecca W. Kaminsky, Joseph A. Wells, and John A. Banaszak

Respectfully Submitted, Patricia L Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Wells	Banaszak	To approve the minutes of the July 12, 2023 Board Meeting.	Approved
2	Banaszak	Kaminsky	To accept the Wallach sanitary sewer extension sewers for ownership, contingent upon receipt of all close out documents.	Approved
3	Wells	Kaminsky	To accept the McCrobie sanitary sewer extension sewers for ownership, contingent upon receipt of all close out documents.	Approved
4	Kaminsky	Banaszak	To accept the Anthony Farms 3 Rev 2 sanitary sewer extension sewers for ownership, contingent upon receipt of all close out documents.	Approved
5	Kaminsky	Wells	To approve disbursements in the amount of \$1,304,469.22, and payment to Ligonier Construction not to be released until final documents received:	Approved
6	Wells	Kaminsky	To adjourn the Board Meeting at 7:15 p.m.	Approved